



Film Screening Outline (Based on a 2-hour block)

Set Up:

- Arrive 10-15 minutes early to set up for the Film Screening and arrange materials.
 - Hook up computer/laptop to internet or projector.
 - Open the link to the film on the laptop, enter access code and password to start the film.
 - On a separate tab open the #MyPopNumber activity. (See #MyPopNumber activity instruction sheet.)

Introduction: (5 - 10 minutes)

- Greet attendees as they walk in. Ask them to sign in, pick up any materials they may like, and find a seat.
- Once everyone has settled, introduce yourself and maybe give a quick blurb about how long you have been a PopConnect member. Share what part of the PopConnect mission inspires you.
- Give the attendees an outline of the evening (*icebreaker, film, and optional 30-minute discussion after the film*).

Icebreaker: (5-10 minutes)

- Use the #MyPopNumber activity as an icebreaker once everyone has settled.
 - Demonstrate how to find #MyPopNumber on computer/projector by using your own birthday or a volunteer's birthday in the room. Any date/birthday will do.
- Pass out the #MyPopNumber stickers and have everyone write down their own #MyPopNumber.

Screening: (1 hour or more)

- Play the film.
- Let attendees know they are free to write down important points or questions they might have about the film which they can bring up during discussion.

Optional Discussion: (up 30 minutes)

****Please let attendees know that the discussion is optional and they are not required to participate.****

- Start the discussion by sharing your thoughts on the film.
- Pose open-ended questions to continue the conversation:
 - *What did you all think about the film?*
 - *What are some interesting facts you all learned from the film?*
- Reference the discussion guide for more questions and talking points to keep the conversation flowing.

Wrap up: (5 minutes)

- Thank everyone for attending.
- This would be the time to take a group picture (*and have attendees sign Photo Release forms*).
- Remind folks one more time to sign in before they leave. This helps capture the most accurate attendance possible. *Optional: Consider asking them to sign our Global HER Act petition.*
- Make any necessary announcement regarding upcoming events, goals, etc.
- Pack up and leave the room **ON TIME**. **Pop Connect may be charged additional fees for extended occupancy of the room.**